



## CHARTER FOR A LANDSCAPE COMMITTEE

**Purpose:** The Landscape Committee (LC) will:

- a. help oversee and manage the Poudre Overlook HOA (POHOA) planting areas, irrigated/unirrigated turf areas and unirrigated drainage areas;
- b. explore long-term landscape change or management projects for the POHOA common elements;
- c. identify potential vendors/service providers and seek bids for services.

### Authority and Responsibilities

- a. Identify and organize small or large committee or community projects to help:
  - i. supplement landscape maintenance contracts; and/or
  - ii. promote community participation.
- b. With the county's policy on drainage areas in mind, explore short-/long-term projects for the unirrigated drainage areas.
- c. Offer proposals for changes to existing landscaping.

**Term:** Continuing

### Number and Selection of Members

- a. 3-7 members of the community who are willing to serve
- b. Selected by the Board and appointed by the President
- c. Include a Chair and a Secretary

### Committee Structure/Meetings

- a. The LC shall include a Chair and a Secretary
- b. A POHOA Board ("Board") member will act as liaison between LC and the Board
- c. Meetings will follow the Association's Meetings Policy, including the prohibition on audio and video recording
- d. Notice and agenda for meetings will be posted on the Frontsteps website via the calendar
- e. Approved minutes will be posted on the Frontsteps website

### Relationship to the POHOA Board of Directors

- a. The LC reports directly to the Board
- b. Board approval is required for expenditures and community actions
- c. Board will facilitate administrative functions for the LC

### Timeline

Following the Board's adoption of this charter:

- a. The Board will select and the President will appoint the LC members, Chair and Secretary
  - i. The LC can alter who is Chair and Secretary at their discretion with notice provided to the Board
- b. This charter may be revised from time to time with Board approval.

Lora Ballweber, President

10 Jan 2024

Date