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POUDRE OVERLOOK REQUEST FOR INSPECTION AND COPYING OF  
ASSOCIATION RECORDS

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Owner's Name: Andrew Mowery \_\_\_\_\_ Date: January 28, 2023 \_\_\_\_\_

Address: 1350 Bubbling Brook Court \_\_\_\_\_

Telephone #: 970-310-5296 \_\_\_\_\_ Email Address: pohoaandy@gmail.com \_\_\_\_\_

I HEREBY REQUEST THAT POUDRE OVERLOOK HOMEOWNERS' ASSOCIATION ("ASSOCIATION")  
ALLOW INSPECTION AND / OR COPYING OF THE ASSOCIATION RECORDS DESCRIBED BELOW.

Describe with Reasonable Particularity the Records Sought:

- The Monthly Statements for October, November, and December of 2022
- The P/L statement for 2022 (even if work is still being done)
- The Balance Sheet for 2022
- The 2-Year P/L Statement from 1/1/21 through 12/31/22
- The last 3 bank account statements from all accounts at all banks
- All current Contracts and Invoices with all Vendors
- The written records of the Board voting decision to hire Jen Hutchinson
- The deliberations prior to any AWAM used for a Board Vote to hire Jen Hutchinson
- The full written Contract with Jen Hutchinson

1. **Type of Review:** (choose one) – **Due to COVID we are not doing in office inspections**

[ ] I wish to inspect records at the Association's location.

[X] I wish to pay the Association's labor and material costs for copies of the records I have requested.\*

\*I request the documents be sent digitally at no cost.

2. **Certification and Acknowledgement of Association Records Policy:**

I certify that I will not use any Association records and the information contained within those records for any commercial purpose.

I acknowledge and accept the Association's Policy regarding inspection and copying of Association Records ("Policy"), and agree that I have been provided with an opportunity to review that policy. I acknowledge and agree that the records will be made available to me in accordance with the Policy and I will comply with the Policy. I agree that I will be responsible for paying the Association's labor and material costs for copies of Association records and acknowledge that I must prepay these costs before the copies are provided.

Owner Signature: /s/ Andrew P. Mowery \_\_\_\_\_ Date: 1/28/23 \_\_\_\_\_