

POUDRE OVERLOOK

April 4, 2024

Via First Class Mail and Email

To: pohoaandy@gmail.com

Andrew Mowery  
1350 Bubbling Brook Ct.  
Fort Collins, CO 80521

COPY

Re: Request for Inspection and Copying of Association Records  
Postmarked 03-29-2024 Received: 04-03-2024

Dear Mr. Mowery:

With respect to the above referenced request, please note the following:

- A. The Conflict of Interest statement will be presented and executed by Jennifer Hutchinson at the next regular Board meeting scheduled for April 9, 2024 at 6:30 pm at the Senior Center in Fort Collins. It will then be uploaded to the Associations website shortly thereafter. As you have been previously advised, Jeff Ballweber's COI already appears on the website.
- B. There is no written contract with Jennifer Hutchinson.
- C. The ballots requested will be available for visual inspection immediately following the regular Board meeting scheduled for April 9, 2024 as noted above.
- D. The costs and expenses associated with production and copying of proxies is estimated to be approximately \$300.00 which must be received by the Association in advance no later than April 20, 2024. You may remit these funds by mail to the Association's mailing address or you may hand deliver them to our Treasurer, Clay Jones located at 2814 Headwater Dr. Fort Collins, CO 80521. Any funds not expended will be returned. If additional funds are required, you will be notified accordingly and they must be remitted to the Association prior to release of the documents. Please be advised that the Association shall endeavor to protect the privacy of its members and their voting preferences by secret ballot as mandated by the Association's governing documents.

Respectfully,

Walker Flanary, Secretary

Poudre Overlook HOA of Fort Collins